**Job Description & Person Specification**

|  |  |  |  |
| --- | --- | --- | --- |
| Position: | Clinical Practitioner *(Nurse)\** (*Paramedic*)\*(*Pharmacist*)\* | Division: | LLR |
| Location: | Leicestershire | Reporting to: | Clinical Service Lead |

Purpose of the Role

The post holder will be responsible for the autonomous clinical assessment, treatment and/or referral or giving advice as appropriate to first contact patients across a wide spectrum of clinical conditions within the services provided by DHU Health Care CIC through direct contact consultations.

A commitment to a quality service, excellence in clinical practice and continuous professional development are integral to the role and the development of the service.

The post holder will participate in promoting and advancing DHU Health Care CIC.

If desired, this post is a developmental position with funded Advanced Clinical Practitioner training and support available. Where applicable, the post holder will be given the opportunity to work across the various DHU Health Care CIC services to gain experience.

Key Success Measures

* **Compassionate** – we show kindness, consideration and understanding in everything we do – and demonstrate our caring nature to our patient, people, and communities.
* **Accomplished**– we are available day and night – a response, adaptable, professional NHS partner, providing the best advice, care, and treatment for every individual.
* **Respectful**– we recognise the value that individual and team difference bring – welcoming views, listening, being honest, and learning from others’ experiences.
* **Encouraging**– we believe everyone matters, so we inspire confidence in other – promoting ‘speaking up’, fostering career-long learning and development, and supporting improvement ideas.

Key Areas of Responsibility & Accountability

Clinical

* To practice autonomously without direct supervision.
* To utilise advanced clinical skills to assess, diagnose, treat and refer patients within the clinical service.
* To recognise the need for, initiate and where appropriate interpret relevant diagnostic investigations.
* To recognise the need for and initiate where appropriate advice of relevant specialisms.
* To exhibit excellent non-verbal and verbal communication skills when dealing with patients and carers. To have the ability to make clear decisions with confidence and communicate these effectively.
* To maintain appropriate clinical records in line with current practice guidelines.
* To work within the parameters of your skills and knowledge, recognising the limitations to your own practice and to work within the bounds of your training and capability according to regulatory codes of conduct.
* To maintain an awareness of developments in clinical practice.
* To optimise evidence based practice.
* To work effectively as part of a multi-professional team in collaboration with other members of the service.
* To adhere to performance measures.
* To provide health promotion/accident prevention advice for patients and carers.
* To promote the protection of children and vulnerable adults in accordance with local safeguarding procedures.
* To adhere to the Infection Prevention and Control policy for the service being provided.
* To supply/administer medication via Patient Group Directors (PGDs) or prescribe medication (as a qualified non-medical prescriber) and work within the limitations of current Non-Medical Prescribing legislation.
* The ordering, storage, administration and disposal of medicines in a safe, secure manner in accordance with current policy and legislation.
* Discharge or refer patients as appropriate to internal or external clinical pathways.

Managerial

* To participate in the clinical audit cycle as required.
* Take part in organisational clinical audits as required.
* To attend professional meetings and participate in team meetings.
* To work within DHU Health Care CIC guidelines and policies and to support the implementation of policies in own work area and participate in working groups as required.
* To participate in inductions for newly appointed staff.
* To participate in the appraisal process.
* To identify, report and address poor performance issues.
* To diffuse challenging behavior, ensuring that the situation is managed in a sensitive way.
* To ensure efficient and effective use of material resources/supplies.
* To identify any problems with resource use/availability and make recommendations for corrective action.

Clinical Governance

* To participate in the clinical governance requirements within the work of the organisation.
* To practice with the parameters of company policies, protocols and guidelines.
* To participate in quality improvement within the organisation.
* To assess and evaluate outcomes of own practice, service intervention and treatment and identifies any short falls in service reporting to relevant managers.
* To provide mentorship, leadership and training to other team members.
* To ensure the requirements of Health and Safety policy and legislation are maintained.
* To participate in research and development activities of DHU Health Care.

Education Practice Development

* To participate in the clinical supervision framework for health care professionals within the company.
* To offer appropriate advice to health and social care professions on care practices, delivery and service development within the parameters of the role and scope of practice.
* To participate in the ongoing individual professional development within the organisation.
* To mentor and role model as appropriate including the mentorship of junior staff and students.
* To complete the mandatory training programme, ensuring compliance at all times.
* To undertake training in Advanced Practice at MSc Level, supported by the DHU Health Care CIC Clinical Training Team.

Professional

* To work within the regulatory requirements, codes and Professional Standards of practice of the NMC/HCPC/GPhC
* To maintain professional and clinical competence through mechanisms of continuing professional development.
* To act in such a manner at all times to promote confidence and public trust and uphold the reputation and image of DHU Health Care CIC.

Communications and Working Relationships

* Director of Nursing and Quality and other Executive Directors.
* Divisional Clinical Director and Managing Director
* Divisional Heads of Clinical Services
* Divisional Operations and Corporate Teams
* DHU Health Care CIC Governance Team
* DHU Health Care CIC Clinical Training Team
* Clinical and managerial staff within participating Clinical Commissioning Groups (CCG)
* Clinical staff in local primary and secondary care services
* Other related services within the local health economy
* Social Services and local intermediate Care Services

Person Specification

The job holder will have;

|  |  |  |
| --- | --- | --- |
| Qualification | Essential | * Desirable |
| Qualifications  Academic/ professional | * Registered Adult Nurse registered with the Nursing & Midwifery Council (NMC), Paramedic registered with the Health Care Professions Council (HCPC) or Pharmacist registered with the General Pharmaceutical Council (GPhC). * Evidence of Autonomous Practice Qualification – such as :- * Autonomous practice A33 * Level 6 or 7 Clinical Examination Module * Level 6 or 7 Minor Illness Module * RCN Accredited Nurse Practitioner Module * Emergency Care Practitioner Qualification | * BSc (Hons) * Mentorship qualification * Registration as an independent non-medical prescriber |
| Experience | * Autonomous practice working and multi-professional team * Can show evidence of using autonomous physical examination and assessment skills in practice * Can demonstrate a broad and sound knowledge of complex and common conditions in primary care in both adults and children * Has experience in one of the following: nurse led clinics, emergency care centres ,out of hours facilities or walk in centres * Experience of administering and supplying medication via PGD OR Independent Prescribing experience. | * Use of examination skills in practice. * Experience of telephone triage * Experience of Emergency Care * Experience of General Practice |
| Skills & Knowledge | * Can complete a concise clinical history and physical examination. * Can formulate a differential diagnosis and management plan. * Prepared to participate in service development * Demonstrable awareness of accountability in clinical practice * Can give evidence of using effective communication skills within practice * Must have excellent verbal and written skills * Computer literate * Is able to use negotiation skills * skills, employing critical thinking. * Ability to identify individual client needs * Able to prioritize, effective time management. * Commitment to life long learning * Counselling & communication skills * Facilitation & negotiation skills * Aware of current structures and developments in out of hours care, health and social care * Specialist clinical/Technical skills | A selection of specific sites may require skills in the following areas-   * ALS / PALS * Cannulation and Venepuncture * ECG recording and interpretation * Plastering * Suturing and wound closure * IRMER & X-Ray interpretation. * Pathology interpretation * Telephone triage |
| Job Circumstances | * Commitment to the role. Able to work unsocial hours including bank holidays * Flexibility to meet service/Rota needs * Be prepared to travel between different primary Care Sites when on duty. * Full driving license essential (LLR Home Visiting Service) | Full driving Licence (All other DHU locations) |
| Personal Qualities | * Proven team player * Able to work autonomously * Committed to continuing professional development * Positive effect * High level of interpersonal skills | * Willingness to undertake additional training to develop skills as an autonomous practitioner, aiming to achieve a full MSc in advanced clinical practice. |

Diversity

DHU Health Care CIC believe our workforce should be as diverse as the range of services we offer, and the communities we serve. We are committed to valuing and encouraging diversity throughout our workforce, regardless of age, disability, gender reassignment, marriage or civil partnership, pregnancy and maternity, race, religion or belief, sex or sexual orientation. As part of our mission we are dedicated to eliminating discrimination

Safeguarding

DHU Health Care CIC is committed to safeguarding and promoting the welfare of Adults, Children and Young People and expects all staff and volunteers to share this commitment.

Infection Prevention & Control

Infection Prevention & Control is pivotal in ensuring a safe & clean environment for both patients and staff.  IP&C is everyone’s responsibility and strict adherence to the IP&C policy is expected of ALL employees of the organisation.

General

As you will expect the organisation may change from time to time and you will be expected to meet the operational requirements of the business and any other reasonable duties as required from time to time.

Acknowledgment

I acknowledge receipt and confirm my understanding and acceptance of the responsibilities specified in my Job Description. ***Please Note:*** *If you are unclear of any requirement in this document obtain clarification from your line manager.*

|  |  |  |  |
| --- | --- | --- | --- |
| Signature of Post Holder: |  | Date: |  |
| Name: |  | | |